ROLE AND FUNCTIONING OF THE EDAF COMMITTEE

The EDAF Committee is composed of highly respected individuals with significant experience of management education. It supports and advises EFMD Global President and the EDAF Director(s) on the development, implementation and operation of the System. This includes advice on relevant policies, criteria and processes.

1. **Membership**

The EDAF Committee is composed of not less than 8 and not more than 14 members, in addition to the ex officio members.

Nominations for membership of the EDAF Committee are sought via an annual announcement to the EFMD Global Community and are presented to the EFMD Global Board for final selection. Members of the EDAF Committee are appointed by the EFMD Global Board for a three-year term renewable once. Renewal of membership is determined by common accord within the EDAF Committee.

The EDAF Committee membership consists of the following representation:

**Ex Officio members of the EDAF Committee:**
- EFMD Global President (or Vice-President)
- QS Director, EFMD Global
- EDAF Director(s)

**Other members:**
- Academic representatives: 8 to 14 members, representing at least 4 different continents

2. **Role and Responsibilities**

- The EDAF Committee advises the EDAF Director(s) on the definition and monitoring of the EDAF process from the entry of candidate schools to the end of the mentoring process.
- It further advises the EDAF Director(s) on:
  - Definition and review of the entry criteria
  - Definition and review of the assessment criteria
  - Definition and review of the assessment and mentoring procedures
  - Definition and review of the fund allocation criteria and procedures
  - Recommendation on pricing structure
  - Development of a business and marketing plan
  - Assistance in the acquisition of funding, mentors and candidate schools
- It approves the entry of schools into the EDAF system
- It approves if and to what extent candidate schools pay reduced fees to the EDAF system
3. **Meetings**

- One EDAF Director chairs the meetings.
- The EDAF Committee should meet at least once a year and hold two to three telephone conferences per year.
- After three consecutive absences membership will lapse.

**Notes:**

1. As is customary with EFMD Global Committees, members of the EDAF Committee are expected to cover their own costs related to participation in the meetings.
2. In accepting membership of the EDAF Committee, members agree to respect the confidential nature of the work undertaken by the Committee and of the documents related to this work.